



AAICPC Administrative Policy for Annual Assessments and Dues Enforcement

The Interstate Compact on the Placement of Children (ICPC) governs the placement of children across state lines for purposes of foster care (e.g. relative, non-relative, residential, parental, etc.) and adoption. The ICPC is statutory law in the 50 states, the U.S. Virgin Islands and the District of Columbia. The Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC), also referred to as “Association” was given authority to administer the ICPC. The AAICPC obtains its secretariat services from the American Public Human Services Association (APHSA) which consists of technical, legal and administrative services. The NEICE is the National Electronic Interstate Compact Enterprise which serves as the AAICPC’s national compact data system. APHSA, as the AAICPC Secretariat, operates the NEICE on behalf of the AAICPC. The following provides the policy guidelines for each party jurisdiction to the ICPC and its obligations, rights, privileges and responsibilities regarding payment and nonpayment of the AAICPC/ICPC Compact Fees, Assessments and Dues which provide for the governance and administration of the Interstate Compact on the Placement of Children.

I. Authority

- A. In accordance with Article VII and Article X of the Interstate Compact on the Placement of Children (ICPC), “the executive head of each jurisdiction party to this compact shall designate an officer who shall be general coordinator of activities under this compact in his jurisdiction and who, acting jointly with like officers of other party jurisdictions, shall have power to promulgate rules and regulations to carry out more effectively the terms and provisions of this compact.” Additionally, “the provisions of this compact shall be liberally construed to effectuate the purposes thereof”.
- B. Article II and Article II(e) of the AAICPC Articles of Organization provide “the AAICPC is for the purpose of facilitating administration of the Interstate Compact on the Placement of Children and considering, formulating and promulgating rules and regulations as contemplated in Article VII of the Interstate Compact on the Placement of Children.” In addition, “the AAICPC may do all other things necessary, appropriate or incidental to its affairs”.
- C. Article III of the AAICPC Articles of Organization provides in relevant part that the members of the AAICPC shall be the Compact Administrators from the party states and such Deputy Compact Administrators as may have been appointed in accordance with the laws and procedures of the state involved.
- D. Article VII of the AAICPC Articles of Organization vests the Executive Committee with the power to authorize action on behalf of the Association in those instances where it would



AAICPC Administrative Policy for Annual Assessments and Dues Enforcement

be inappropriate to postpone action until the next ensuring annual meeting or where it is impracticable to hold a special meeting.

- E. Articles II, VII and X of the AAICPC Articles of Organization provide in relevant part, the AAICPC Executive Committee the authority with the Secretariat to establish and collect dues from each party state.

II. Applicability

- A. This policy applies to signatory states to the Interstate Compact on the Placement of Children and the Compact Administrators and Deputy Compact Administrators designated to represent those states to the national Association of Administrators of the Interstate Compact on the Placement of Children.

III. Policy

- A. Article X of the AAICPC Articles of Organization provides in relevant part that “the amount of annual fees due to be paid by each party state shall be determined by the APHSA Board of Directors based on program plans and recommendations of the Association and after review and recommendation of the Executive Committee of the Association. Such amount shall be billed by the Secretariat and payable at the beginning of the Association’s fiscal year.”
- B. Article IV of the AAICPC Articles of Organization provide in relevant part that “Each party state, if in good standing, shall be entitled to one vote which shall be cast by the Compact Administrator from that state, if present, and by a Deputy Administrator from the state, if the Compact Administrator is not present.
- C. The following enforcement guidelines are for the collection of dues, annual assessments and fees:
 - 1. Party states will be invoiced for the annual dues 60-90 days prior to the beginning of the Association fiscal year.
 - 2. The annual dues shall be payable at the beginning of the Association’s fiscal year (January).



AAICPC Administrative Policy for Annual Assessments and Dues Enforcement

3. For those states that operate on a fiscal year different from the Association, all AAICPC annual dues, assessments and fees must be current for the term immediately prior to the current fiscal year. In such case, annual dues/fees may be payable at the beginning of the state's fiscal year.
4. If a party state has not paid its annual dues within thirty (30) days of the start of the new fiscal year (i.e. as applicable), the AAICPC National Office will send a written reminder to the Compact Administrators and Deputy Compact Administrators of such state.
5. If a party state has not paid its annual dues within ninety (90) days of the start of the new fiscal year, the AAICPC National Office will send a written delinquency notice to the Compact Administrators, Deputy Compact Administrators, Child Welfare Director/Commissioner, and to the Governor of such state.
6. If a party state has not paid its annual dues within 120 days of the beginning of the new fiscal year, the Director of Interstate Affairs shall refer the matter to the AAICPC Executive Committee for recommendation for enforcement action.
7. Enforcement may result in the following:
 - a. Designating a state in default and/or not in good standing due to delinquency and noncompliance in paying the AAICPC annual dues, assessments and/or fees.
 - i. Good Standing shall constitute a party jurisdiction being current in its annual AAICPC assessment, and applicable fees (e.g. NEICE) which confers member privileges, rights and responsibilities for the administration of the ICPC to carry out more effectively the terms and provisions of the compact.
 - ii. If a party state is not in good standing, such state shall not be permitted to vote at the annual business meeting or participate in other voting matters which pertain to the ICPC, the AAICPC or related business. Additional AAICPC and Secretariat services may also be suspended within the discretion of the EC.
 - b. Option 1: If a party state is participating in the NEICE, and does not pay its annual AAICPC assessment, but does pay or has paid its annual NEICE fee, such state will be assessed and must pay the AAICPC annual dues within 60 days. Additionally, going forward such state will be assessed and must pay the AAICPC annual dues jointly with the NEICE fees as a combined fee, plus an additional \$200 administrative fee for technical processing. Such state must pay the combined AAICPC assessment and NEICE Fee to satisfy



AAICPC Administrative Policy for Annual Assessments and Dues Enforcement

payment for the NEICE and AAICPC and to continue participating on the NEICE and voting in AAICPC affairs.

- c. Option 2: If a party state is participating in the NEICE, and does not pay its annual AAICPC Assessment, but does pay or has paid its annual NEICE fee, going forward such state will be assessed and must pay the AAICPC annual dues jointly with the NEICE fees as a combined fee, plus an additional \$200 administrative fee for technical processing. Such state must pay the combined AAICPC assessment and NEICE Fee to satisfy payment for the NEICE and AAICPC and to continue participating on the NEICE and voting in AAICPC affairs.
- d. If a party state does not pay its combined AAICPC dues and NEICE fee, which in such instance shall serve as an annual comprehensive payment for the AAICPC dues and NEICE fee collectively, NEICE services will be suspended in accordance with the NEICE policy and voting privileges in AAICPC affairs suspended within 60 days.
- e. If a party state pays its AAICPC dues, but not its NEICE fee, the NEICE policy will apply.
- f. A party state will be reinstated in good standing within 30 days of becoming current in its annual AAICPC assessment, and applicable fees (e.g. NEICE).