

Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) Glossary of Terms

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Supplemental Nutrition Assistance Program (SNAP)	SNAP is a federally funded program that provides nutrition assistance for families and individuals with low incomes. SNAP has two sets of work requirements: general work requirements and ABWAD work requirements.
Supplemental Nutrition Assistance Program Employment & Training (SNAP E&T)	SNAP E&T is a federally funded, state administered program that assists SNAP recipients in gaining the skills, training, and/or work experience needed to move toward a career path.
SNAP Outreach and SNAP Ed	FNS works with state and local agencies and organizations to conduct outreach to eligible people with low incomes who are not currently participating in SNAP benefits. SNAP-Ed teaches SNAP participants about nutrition and cost-effective shopping. SNAP-Ed also partners with local organizations.
Third-Party Partnership	A local agency or organization that has partnered with a state agency to provide employment and training services, supportive services, or in some cases, operate a substantial portion of the employment and training program. Third-Party partners typically are funded through 50/50 reimbursements.
50/50 Funds	Reimbursement funds to cover eligible expenses SNAP E&T program costs or supportive services costs. Costs are reimbursed at 50%. 50-50 funds come through as a reimbursement on expenses covered up front by non-federal dollars.
100% Funds	States receive program grants from the Food and Nutrition Service (FNS). 100% funds are entirely federal and do not have a match component. These can be used to cover administrative expenses and direct program expenses. Funds are capped for each state and cannot be used for support services.

Able-Bodied Adults Without Dependents (ABAWDs)

Dependent free adults between the ages of 18 – 49, who are able to work and do not meet any of these exceptions:

- Unable to work due to a physical or mental limitation;
- Pregnant;
- Have someone under 18 in your SNAP household;
- Excused from the general work requirements

An ABAWD is not eligible to receive SNAP for more than 3 months in a 36-month period if they do not meet the following requirements:

- Work at least 80 hours a month. Work can be for pay, for goods or services (for something other than money), unpaid, or as a volunteer;
- Participate in a work program at least 80 hours a month. A work program could be SNAP Employment and Training or another federal, state, or local work program;
- Participate in a combination of work and work program hours for a total of at least 80 hours a month;
- Participate in workfare for the number of hours assigned to you each month (the number of hours will depend on the amount of your SNAP benefit.)

ABAWDs may be voluntary or mandatory E&T participants, depending on State policy.

Work Registrants

SNAP participants who have not met any Federal exemptions from SNAP work requirements and thus required to register for work or be registered by the State agency. ABAWDs are a specific subset of work registrants with specific work requirements.

General Work Requirements

SNAP recipients must comply with SNAP work requirements unless exempt. Requirements include: registering for work, participating in SNAP Employment and Training (E&T) or workfare if assigned by state SNAP agency, taking a suitable job if offered, and not voluntarily quitting a job or reducing work hours below 30 a week without good cause. Work requirements also include participating in SNAP Employment and Training (E&T) or workfare *if assigned by your state SNAP agency.*

Case management	Case management services are a critical part of state SNAP E&T programs. Case managers assist participants with program needs and connect them to the right mix of services. All SNAP E&T programs must provide case management services to E&T participants.
County-Administered	SNAP E&T services, as well as SNAP services, are decentralized and administered by counties in county administered states.
Components	Components are categories of allowable activities with SNAP E&T. The following components are allowable activities: • Supervised Job Search/Job Search Training • Workfare or Community Service • Work Experience (e.g. on-the-job training, apprenticeships) • Self-Employment Program • Educational programs, including basic skills and English language learning, directly linked to employment • Vocational Education • Job Retention • Supportive Services
Intermediary	An agency that assumes some responsibility for State's management of third-party partners, which may include activities such as recruiting, training, contracting, monitoring of third-party provider.
Mandatory Program	Programs that require certain SNAP recipients, who do not otherwise qualify for a Federal or State exemption, to participate in SNAP E&T. Mandatory programs may or may not allow for voluntary participation in SNAP E&T.
Voluntary Program	Voluntary participants are participants who are not required to, but elect to participate in a SNAP E&T program. Voluntary participants cannot be disqualified for failure to comply. Some state's programs do not offer E&T to voluntary participants.
Reverse Referral	Third-party providers complete the referral process to SNAP E&T. Instead of going through a state agency, the entry point for a potential participant is a third-party partner. Providers may identify potential participants who are already SNAP recipients and refer them to E&T, or identify SNAP eligible individuals and refer them to both the SNAP program and SNAP E&T.

State-Administered

The state agency determines appropriateness for the SNAP E&T program.

SNAP E&T services are centralized and administered by the state.

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