



Leadership Roles for the ISM Affinity Group

Overview of the ISM Affinity Group's leadership structure made up of APHSA members.

ISM Affinity Group Leadership

The ISM Affinity Group is supported by a 3-tier leadership team, comprised of:



Executive Advisory Council



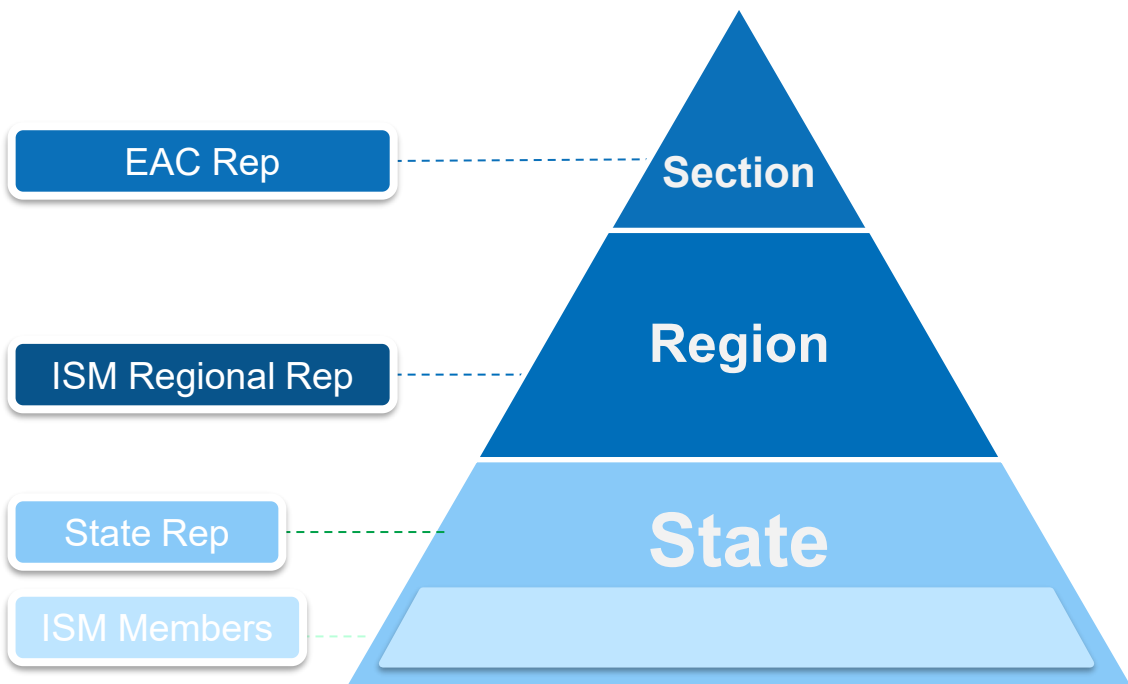
Regional Representatives



State & Local Representatives

ISM Affinity Group

Levels of Participation, Representation, and Leadership



Section A

- Regions 1-3
- -4 TZ

Section B

- Regions 4-6
- -4-5 TZ

Section C

- Regions 6-9
- -6+ TZ

Section A: Regions 1-3

Region 1

- Connecticut
- Maine
- Massachusetts
- New Hampshire
- Rhode Island
- Vermont

Region 2

- New York
- New Jersey
- Delaware
- Maryland
- Pennsylvania
- Washington, D.C.

Region 3

- Indiana
- Ohio
- Michigan
- Kentucky
- West Virginia
- Virginia

Section B: Regions 4-6

Region 4

- North Carolina
- South Carolina
- Georgia
- Florida
- Tennessee
- Puerto Rico
- U.S. Virgin Islands

Region 5

- Alabama
- Mississippi
- Arkansas
- Louisiana
- Oklahoma
- Texas
- Missouri

Region 6

- North Dakota
- South Dakota
- Wisconsin
- Minnesota
- Illinois
- Iowa
- Kansas
- Nebraska

Section C: Regions 7-9

Region 7

- New Mexico
- Colorado
- Utah
- Nevada
- Arizona
- California

Region 8

- Idaho
- Oregon
- Washington
- Montana
- Wyoming

Region 9

- Alaska
- Hawai'i
- Guam
- American Samoa
- Northern Mariana Islands



Executive Advisory Council

EAC

ISM Executive Advisory Council (EAC)

The ISM Affinity Group is led by the Executive Advisory Council

- ⚙ The EAC is comprised of 8 members:
 - Chair
 - Vice-Chair
 - Education Officer
 - Membership Officer
 - Immediate Past Chair
 - Up to three (3) Members-At-Large nominated by the Chair and approved by the EAC
- ⚙ No one state and/or agency can be represented more than once on the council.
- ⚙ The Past Chair is a non-voting member of ISM and the EAC.

ISM EAC

Responsibilities to ISM Affinity Group

- ⚙ Review and approve the submission of proposed changes to the ISM bylaws and other items which require a vote of the membership and which will be acted on at the next general meeting
- ⚙ EAC may participate in the planning of the ISM Conference and other ISM meetings as requested by the Chair
- ⚙ Approve plans for ISM's regional structure comprised of states and territories
- ⚙ Responsible for conducting the affairs of ISM, consistent with the strategic direction set by the APHSA Governing Board

ISM Chair

2026: Mark Allen

- ⚙️ Oversee and coordinate the business and affairs of ISM
- ⚙️ Appoint members and designate chairs of such committees as may be necessary to perform the work of ISM
- ⚙️ The ISM Chair serves or assigns designees to APHSA leadership entities, including APHSA's established Leadership Council, as requested
- ⚙️ Preside at all general meetings of the ISM membership and the EAC; may make a report at the general meeting concerning activities of ISM
- ⚙️ Perform all duties necessary to promote the objectives of ISM consistent with the direction set by the APHSA Governing Board

ISM Vice Chair

2026: Rachael Stewart

- ⚙️ Assist the Chair in overseeing and coordinating the activities of ISM and shall perform other such duties as assigned by the Chair or by the ISM EAC
- ⚙️ In the event the Chair resigns or becomes incapable or ineligible to serve, the Vice-Chair shall immediately assume the position and responsibilities of Chair for the remainder of the Chair's term
- ⚙️ The Vice Chair shall also advise the Chair about the content and meaning of the bylaws as requested.
- ⚙️ Attend EAC calls, business meeting, and All-State meetings, at minimum

ISM Education Officer

2026: Rhonda Smith

- ⚙ Responsible for coordinating ISM Conference Planning education agenda on behalf of the EAC
- ⚙ Content Chair for the annual conference
- ⚙ Attend EAC calls, business meeting, and All-State meetings, special meetings, at minimum
- ⚙ Serve as a primary source of information between the APHSA Events team and the ISM Affinity Group
- ⚙ Inform Affinity Group Call and Special Topic content and learning agenda, act as call host when appropriate to subject



ISM Membership Officer

2026: Roger Robinson

- ⚙️ Work with the At-large Representatives to fill state and regional vacant positions
- ⚙️ Attend Section Calls with State & Regional Reps as available
- ⚙️ Attend, host, and help share special calls as available
- ⚙️ Responsible for correspondence and other related matters as assigned by the Chair.
- ⚙️ Attend EAC calls, business meeting, and All-State meetings, at minimum



ISM Officers At Large

2026: Kevin Bullock(A), Anthony Burwell (B), Darlene Bragg (C)

- ⚙ At-Large Representatives shall recruit additional affinity group members and oversee the regional and state representatives in their coordination of regional and state meetings
- ⚙ Attend Section Calls with State & Regional Reps as available
- ⚙ At-Large members of the EAC shall represent nine regions as divided into three sections East (Section A), Central (Section B), and West (Section C).
- ⚙ Attend EAC calls, business meeting, and All-State meetings, at minimum

Immediate Past Chair

2026: Vacant



- Act as a non-voting member of the EAC
- Supports the Chair in their leadership of ISM
- Offer general guidance to EAC
- Attend EAC calls, business meeting, and All-State meetings



ISM Regional Representatives

Regional-Level Responsibilities

ISM Regional Representatives

States are divided into regions according to time-zone to enable close coordination and representation.

- ⚙ The ISM Affinity Group may enlist up to nine Regional Representatives representing each of the nine regions.
- ⚙ Regional Representatives shall share ideas and foster communications with peers to build partnerships to promote IT solutions that support the mission of human services programs by:
 - collaborating with EAC, State representatives, and APHSA representatives to establish agenda items for the ISM State/Local meetings;
 - attending, at a minimum, quarterly ISM State/Local Representative meetings;
 - sharing learned information from ISM and general APHSA Affinity Group information with your state and/or local human services partners and state peers within your region;
 - attending the Annual ISM Education Conference & Expo; and,
 - participating in federal, state, and local forum meetings.

Regional Representative Responsibilities

Responsibilities to ISM - Regional-Level Representation

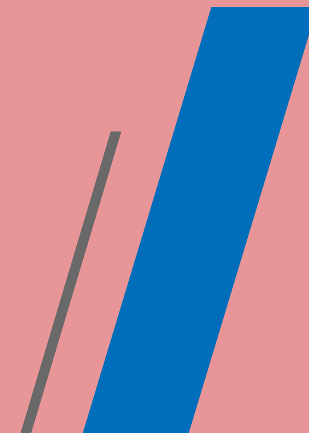
- ⚙ Shape All-State meeting and Special Meeting content
- ⚙ Main Point of Contact for EAC Section Leads
- ⚙ Recruiting State Representatives and closing vacancies
- ⚙ Escalate concerns and interests of state and other states in region represented
- ⚙ Opportunities to serve on conference planning committees and shape conference content
- ⚙ Attend Quarterly All-State calls, Business Meeting (State & Local Forum), and annual conference





ISM State Representatives

State-Level Responsibilities



ISM State Representatives

ISM Affinity Group aspires to represent all states.

- ⚙ State representatives shall share ideas and foster communications with peers to build partnerships to promote IT solutions that support the mission of human services programs by:
 - collaborating with EAC, State reps, and APHSA representatives to plan affinity group meetings;
 - attending, at a minimum, quarterly ISM State/Local Representative meetings (telephonic/virtual);
 - sharing national policy information and best practices from ISM and other APHSA Affinity Groups with your state and/or local human services partners;
 - serving as liaison to, or member of, Conference Planning Committees;
 - attending the Annual ISM Education Conference & Expo,
 - and participating in federal; and, state and local forum meetings.

State Representative Responsibilities



Responsibilities to ISM – State-Level Representation

- ⚙️ Shape All-State meeting and Special Meeting content
- ⚙️ Main Point of Contact for Regional Representatives
- ⚙️ Recruiting State / Local Representatives to join the ISM group/conference
- ⚙️ Escalate concerns and interests of state or jurisdiction
- ⚙️ Opportunities to serve on conference planning committees and shape conference content
- ⚙️ Attend Quarterly All-State calls, Business Meeting (State & Local Forum), and annual conference



Thank you.

Questions?

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